

ER 6 -1373/2

DD/S 67-1922

MEMORANDUM FOR: Deputy Director for Plans**Re:**

A few days ago you handed me a brief note from Tom Karamessines which suggested that we discontinue fitness reports for GS-18's. At first blush this idea appealed to me. I have since discussed it with several others, including the Director, and we have decided that these fitness reports should be continued.

It is true that year after year we find ourselves repeating the same comments about many able senior people, and I have no objection to abbreviated annual fitness reports for GS-18's which refer to prior fitness reports and indicate that there has been no substantial change. I do feel, however, that fitness report time provides a Deputy Director with a convenient opportunity to recognize particularly outstanding performance or to bring to the attention of a senior officer that his performance has been slipping.

In short, we feel that there should be some formal reporting mechanism for GS-18's, but I have no better suggestion at the moment than the abbreviated fitness report.

L. K. White**cc: Director of Personnel**

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Noted at DD/S Noon Meeting, 12 April 67.

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MR. WARFIELD

(Noted at DD/S Noon Meeting
on 12 April 1967)

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